



LAWS OF KENYA

EGERTON UNIVERSITY ACT

CHAPTER 214

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CHAPTER 214

EGERTON UNIVERSITY ACT

ARRANGEMENT OF SECTIONS

PART I – PRELIMINARY

Section

1. Short title.
2. Interpretation.

PART II – ESTABLISHMENT AND FUNCTIONS OF THE UNIVERSITY

3. Constitution of the University.
4. Functions and objects of the University.
5. Constituent colleges.
6. Conferment of degrees, etc.
7. Award of certificates, etc.

PART III – MEMBERSHIP AND THE GOVERNMENT OF THE UNIVERSITY

8. Membership of the University.
9. The Chancellor.
10. The Vice-Chancellor.
11. The Deputy Vice-Chancellors.
12. The Council.
13. Functions of the Council.
14. The Senate.
15. The Alumni Association.
16. Staff of the University.
17. Performance of functions in the absence of office-holder.

PART IV – FINANCIAL PROVISIONS

18. Investment of funds.
19. Annual estimates.
20. Accounts and audit.

PART V – MISCELLANEOUS PROVISIONS

21. Common seal and signification of documents.
 22. Statutes.
 23. Repeal of the Egerton University College Act (No. 15 of 1986).
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CHAPTER 214

EGERTON UNIVERSITY ACT

[Date of assent: 30th July, 1987.]

[Date of commencement: 1st October, 1987.]

An Act of Parliament to establish the Egerton University; to provide for the control, government and administration of the Egerton University; and for connected purposes

[Act No. 11 of 1987, L.N. 251/1987.]

PART I – PRELIMINARY

1. Short title

This Act may be cited as the Egerton University Act.

2. Interpretation

(1) In this Act, unless the context otherwise requires—

“**Alumni Association**” means the Alumni Association of the University established under section 15;

“**annual estimates**” means the estimates prepared under section 19(1) in respect of any financial year;

“**Chancellor**” means the Chancellor of the University referred to in section 9;

“**constituent college**” means a college established under section 5;

“**Deputy Vice-Chancellors**” means the Deputy Vice-Chancellors appointed under section 11;

“**faculty**” means a faculty of the University established by the statutes;

“**graduate**” means a person upon whom a degree or other academic qualification has been conferred by the University;

“**institute**” means an institute in the University established by the statutes;

“**lecturer**” means a member of the staff of the University who is a full professor, associate professor, senior lecturer, lecturer or assistant lecturer or a person who holds any other teaching or research posts which the Council, on the recommendation of the Senate, has recognized as a post having academic status in the University;

“**Librarian**” means the person appointed to be the Librarian of the University;

“**school**” means a school of the University established by the statutes;

“**staff association**” means an association of the staff of the University recognized by the Council as being an association representative of the staff of the University;

“**statutes**” means statutes of the University made by the Council under section 22;

“**student**” means a person registered by the University for the purposes of obtaining a qualification of the University or any other person who is determined by the Senate to be a student;

“**students’ association**” means an association of the students recognized by the Council as being an organization representative of the students of the University;

“**the Council**” means the Council of the University established under section 12;

“**the Senate**” means the Senate of the University established under section 14;

“**the University**” means the Egerton University established by section 3;

“**Vice-Chancellor**” means the Vice-Chancellor of the University appointed under section 10.

(2) References in this Act to offices or authorities of a constituent college shall be construed by reference to the legislation or other instruments by which that college is established or governed.

PART II – ESTABLISHMENT AND FUNCTIONS OF THE UNIVERSITY

3. Constitution of the University

(1) There is hereby established a university to be known as the Egerton University.

(2) The University shall be a body corporate with perpetual succession and a common seal, and shall in its corporate name be capable of—

- (a) suing and being sued;
- (b) taking, purchasing or otherwise acquiring, holding, charging and disposing of movable and immovable property;
- (c) borrowing or lending money; and
- (d) doing or performing all such other things or acts for the furtherance of the provisions of this Act which may lawfully be done or performed by a body corporate.

(3) The University is the successor to the Egerton University College established by the Egerton University College Act (Act No. 15 of 1986) (now repealed) and subject to this Act, all rights, duties, obligations, assets and liabilities of the Egerton University College existing at the commencement of this Act shall be automatically and fully transferred to the University and any reference to the Egerton University College, the Governing Body of Egerton Agricultural College, the Egerton Agricultural College or Egerton College in any contract or document shall for all purposes be deemed to be a reference to the University established under subsection (1).

4. Functions and objects of the University

(1) The functions and objects of the University shall be—

- (a) to provide directly, or in collaboration with other institutions of higher learning, facilities for University education (including technological and professional education), the integration of teaching, research and effective application of knowledge and skills to the life, work and welfare of the citizens of Kenya;
- (b) to participate in the discovery, transmission and preservation of knowledge and to stimulate the intellectual life, economic and cultural development of Kenya;
- (c) to conduct examinations and to grant such academic awards as may be provided in the statutes;
- (d) subject to the Universities Act (Cap. 210B), to co-operate with the Government in the planned development of university education and, in particular, to examine and approve proposals for new faculties, new departments, new degree courses or new subjects of study submitted to it by any constituent college or other post-secondary institution; and to determine who may teach and what may be taught and how it may be taught in the University.

(2) Admission to the University as candidates for degrees, diplomas, certificates or other awards of the University shall be open to all persons accepted as being qualified by the Senate, without distinction of ethnic origin, sect or creed and no barrier based on any such distinction shall be imposed upon any person as a condition of his becoming, or continuing to be, a professor, lecturer, graduate or student of the University, or of his holding any office therein, nor shall any preference be given to, or advantage be withheld from, any person on the grounds of ethnic origin, sect or creed.

5. Constituent colleges

The President, may after consultation with the Council, by order published in the *Gazette*—

- (a) establish any college as a constituent college of the University;
- (b) declare an institution of learning or higher education or any training establishment to be a constituent college of the University.

6. Conferment of degrees, etc.

(1) Subject to this Act, the Council shall have powers to confer any degree or grant any diplomas, certificates or any other academic qualification which it is for the time being authorized by a statute of the University to confer or award.

(2) Subsection (1) shall apply to any honorary degrees or academic distinction which the Council may wish to award to a person who has rendered distinguished services in the advancement of any branch of learning or who has otherwise rendered himself worthy of such a degree or academic distinction.

7. Award of certificates, etc.

Subject to this Act, the University may award certificates, fellowships, scholarships, bursaries and prizes and make other awards which may be provided for in the statutes.

PART III – MEMBERSHIP AND THE GOVERNMENT OF THE UNIVERSITY

8. Membership of the University

The members of the University shall be—

- (a) the Chancellor;
- (b) the Vice-Chancellor;
- (c) the Deputy Vice-Chancellors;
- (d) the principal of each constituent college;
- (e) the members of the Council;
- (f) the members of the Senate;
- (g) the professors and lecturers of the University;
- (h) the librarian;
- (i) the students;
- (j) such other members of staff of the University or any other body formally admitted into association with the University or with any of its constituent colleges, as the Council may from time to time determine.

9. The Chancellor

(1) The President shall, unless he sees fit to appoint some other person thereto, be the Chancellor of the University.

(2) A person who is appointed by the President to be the Chancellor shall hold office for such period as the President shall determine, but that person shall cease to hold office if there is a change in the holder of the office of the President.

(3) The Chancellor—

- (a) shall be the head of the University and shall, in the name of the University, confer degrees and diplomas, certificates and other awards of the University;
- (b) may, from time to time, direct an inspection of the University or any inquiry into the teaching, research or any other work of the University;
- (c) may, from time to time, give advice to the Council which he considers necessary for the betterment of the University;
- (d) shall enjoy such powers and privileges and perform such other functions as may be provided in the statutes.

(4) Whenever the Chancellor (not being the President) is absent from Kenya or is for any reason unable to perform the functions of his office, the President or a person authorised by him in that behalf may appoint a person to perform those functions during the absence or inability of the Chancellor.

10. The Vice-Chancellor

(1) There shall be a Vice-Chancellor of the University who shall be appointed by the Chancellor on the advice of the Council.

(2) The Vice-Chancellor shall—

- (a) have the overall responsibility for the direction, organization, administration and programmes of the University;
- (b) be the chairman of the Senate; and
- (c) be responsible to the Council for the general conduct and discipline of the students.

(3) The Vice-Chancellor shall hold office upon such terms and for such period as may be provided by the statutes and upon the expiration of that period shall be eligible for reappointment.

11. The Deputy Vice-Chancellors

(1) The Council shall, in consultation with the Chancellor, appoint two or more Deputy Vice-Chancellors who shall, under the general authority of the Vice-Chancellor, exercise such powers and perform such duties as may be provided by the statutes.

(2) A Deputy Vice-Chancellor shall hold office for such period as may be provided by the statutes, and upon the expiration of that period shall be eligible for re-appointment.

12. The Council

(1) There shall be a Council of the University which shall consist of—

- (a) a chairman, a vice-chairman and an honorary treasurer all of whom shall be appointed by the Chancellor;
- (b) the Vice-Chancellor;
- (c) the Deputy Vice-Chancellors;
- (d) the principal of each constituent college;
- (e) the Permanent Secretary to the Ministry for the time being responsible for university education;
- (f) the Permanent Secretary to the Ministry for the time being responsible for finance;
- (g) the Permanent Secretary to the Ministry for the time being responsible for agriculture;
- (h) the Permanent Secretary to the Ministry for the time being responsible for livestock development;
- (i) the Director of Personnel Management;
- (j) not more than eight members appointed by the President;
- (k) three persons appointed by the Senate from among its members;
- (l) two persons appointed by the Alumni Association from among its members who shall not be members of the staff of the University;
- (m) two members elected by the students' association; and
- (n) not more than two members co-opted to the Council from time to time.

(2) Subject to subsection (3), a member of the Council, other than an *ex officio* member, shall hold office for a period of three years, but shall be eligible for re-appointment.

(3) The office of a member of the Council shall become vacant—

- (a) if, not being an *ex officio* member, he resigns his office by writing under his hand addressed to the Deputy Vice-Chancellor responsible for administration;
- (b) if the Council is satisfied that the member is, by reason of physical or mental infirmity, unable to exercise the functions of his office;
- (c) upon his death.

(4) Where the office of a member of the Council becomes vacant under subsection (3), the Deputy Vice-Chancellor responsible for administration shall forthwith notify the vacancy to the appropriate appointing body or person.

(5) The procedure and the conduct and regulation of the affairs of the Council shall be vested in the Council.

13. Functions of the Council

(1) Subject to this Act, the Council shall be the governing body of the University through which the University shall act and—

- (a) shall administer the property and funds of the University in a manner and for purposes which shall promote the best interests of the University; but the Council shall not charge or dispose of immovable property of the University without prior approval of the Chancellor;
- (b) shall receive, on behalf of the University or a constituent college, donations, endowments therefrom to the constituent college or other bodies or persons;
- (c) shall provide for the welfare of the staff and students of the University;
- (d) may enter into association with other universities, or other institutions of learning, whether within or outside Kenya, as the Council may deem necessary and appropriate;
- (e) may after consultation with the Senate, make regulations governing the conduct and discipline of the students of the University.

(2) All documents, other than those required by law to be under seal, made on behalf of the Council, and all decisions of the Council, may be signified under the hand of the chairman, the Vice-Chancellor and the Deputy Vice-Chancellor responsible for Administration or any other member of the Council generally or specially authorized by the Council in that behalf.

14. The Senate

(1) There shall be a Senate of the University which shall consist of—

- (a) the Vice-Chancellor, who shall be the chairman;
- (b) the Deputy Vice-Chancellors;
- (c) the principal of each constituent college;
- (d) the deans of the faculties and directors of institutes and schools;
- (e) the heads of the teaching departments of the University;

- (f) two members elected by the academic board or equivalent body of each constituent college from among the members of that board or body;
 - (g) the librarian;
 - (h) one representative of each of the faculty boards appointed by that board from among its members;
 - (i) two members elected by the students' association; except that the members of the students' association shall not be entitled to attend deliberations of the Senate on matters which are considered by the chairman of the Senate to be confidential and which relate to the general discipline of students and other related matters;
 - (j) any other members as may be provided for in the statutes.
- (2) The Senate shall have the following powers and duties—
- (a) to satisfy itself regarding the content and academic standard of any course of study in respect of any degree, diploma, certificate or other award of the University, and to report its findings thereon to the Council;
 - (b) to propose regulations to be made by the Council regarding the eligibility of persons for admission to a course of study;
 - (c) to propose regulations to be made by the Council regarding the standard of proficiency to be gained in each examination for a degree, diploma, certificate or other award of the University;
 - (d) to decide which persons have attained the prescribed standard of proficiency and are otherwise fit to be granted a degree, diploma, certificate or other award of the University;
 - (e) to initiate proposals relating to the conduct of the University generally and to discuss any matter relating to the University and to make representations thereon to the Council;
 - (f) to make regulations governing such other matters as are within its powers in accordance with this Act or the statutes.

(3) Notwithstanding any other provision of this Act the Council shall not initiate any action in respect of the matters mentioned in paragraph (a), (b) or (c) of subsection (2) except upon receipt of a report or proposal thereunder and the Council shall not reject any such report or reject or amend any regulations as proposed without further reference to the Senate.

15. The Alumni Association

(1) There shall be an Alumni Association of the University which shall consist of graduates and such other persons as may be prescribed by the statutes.

(2) The Alumni Association shall have the right to meet and discuss any matter relating to the University and to transmit resolutions thereon to the Council and the Senate, and may exercise such other functions as may be prescribed in the statutes.

16. Staff of the University

(1) The academic staff of the University shall consist of the Deputy Vice-Chancellor for academic affairs, the Librarian and all members of the staff who are engaged in teaching or research or extension.

(2) The administrative staff of the University shall consist of the Deputy Vice-Chancellor responsible for administration, a finance officer and such other members of the staff, not being engaged in teaching, research or extension as the Council may, from time to time, determine.

(3) All the members of the staff of the University shall, subject to this Act, be appointed by the Council and shall be so appointed either—

- (a) upon the terms and conditions of service prescribed by the statutes; or
- (b) in the case of a person seconded to the service of the University from the service of another university or similar institution, the Government or any other public service, on terms and conditions agreed between the Council and the seconding body.

(4) The Council may, subject to such restrictions as it may impose, delegate, either generally or specially, to any person or committee the power to appoint any member of the staff of the University.

(5) All members of the staff of the University shall—

- (a) be subject to the general authority of the Council and of the Vice-Chancellor;
- (b) be deemed to be employed on a full-time basis except as otherwise specifically provided by the statutes or by the terms of a particular appointment.

17. Performance of functions in absence of office-holder

(1) In the event of the incapacity of the Vice-Chancellor, the chairman of the Council, after consultation with the Chancellor, may appoint one of the Deputy Vice-Chancellors to carry out the functions of the Vice-Chancellor during the incapacity.

(2) In the event of the simultaneous incapacity of the Vice-Chancellor and the Deputy Vice-Chancellors, the Chancellor, after consultation with the chairman of the Council, may appoint any member of the academic staff of the University to perform the functions of the Vice-Chancellor during the incapacity.

(3) In the event of the incapacity of a member of the staff of the University other than the Vice-Chancellor and Deputy Vice-Chancellors, the Vice-Chancellor may appoint a suitable person to perform the functions of the member during the incapacity.

(4) In this section “**incapacity**” means absence from Kenya or inability for any other reason to perform the functions of the office concerned.

PART IV – FINANCIAL PROVISIONS

18. Investment of funds

(1) The Council may invest any of the funds of the University in securities in which for the time being trustees may by law invest trust funds or in any other securities which the Treasury may from time to time approve for the purpose.

(2) The Council may place on deposit with such bank or banks as it may determine any moneys not immediately required for the purposes of the University.

19. Annual estimates

(1) Before the commencement of a financial year the Council shall cause to be prepared estimates of the revenue and expenditure of the University for that year.

(2) The annual estimates shall make provision for all the estimated expenditure of the University for the financial year concerned, and in particular shall provide—

- (a) for the payment of the salaries, allowances and other charges in respect of the staff of the University;
- (b) for the payment of the pensions, gratuities and other charges in respect of retirement benefits which are payable out of the funds of the University;
- (c) for the proper maintenance of the buildings and grounds of the University;
- (d) for the proper maintenance, repair and replacement of the equipment and other movable property of the University;
- (e) for the funding of the cost of teaching and research and extension activities of and in the University;
- (f) for the creation of such funds to meet future or contingent liabilities in respect of retiring benefits, insurance or replacement of buildings or in respect of such other matters as the Council may think fit.

(3) Annual estimates shall be approved by the Council before the commencement of the financial year to which they relate, and shall be submitted to the Minister for approval, and after the Minister has given his approval the Council shall not increase any sum provided in the estimates without the consent of the Minister.

(4) No expenditure shall be incurred for the purposes of the University except in accordance with the annual estimates approved under subsection (3) or in pursuance of an authorization of the Council given with the prior approval of the Minister.

20. Accounts and audit

(1) The Council shall cause to be kept all proper books and records of account of the income, expenditure and assets of the University.

(2) Within a period of four months from the end of each financial year, the Council shall submit to the Auditor-General (Corporations) or an auditor appointed under subsection (3), the accounts of the University together with—

- (a) a statement of income and expenditure during that year; and
- (b) a statement of the assets and liabilities of the University on the last day of that year.

(3) The accounts of the University shall be audited and reported upon in accordance with sections 29 and 30A of the Exchequer and Audit Act (Cap. 412.) by the Auditor-General (Corporations) or by an auditor appointed by the Council under authority of the Auditor-General (Corporations) given in accordance with section 29(2)(b) of the Exchequer and Audit Act.

PART V – MISCELLANEOUS PROVISIONS

21. Common seal and signification of documents

(1) The common seal of the University shall be kept in such custody as the Council directs and shall not be used except upon the order of the Council.

(2) The common seal of the University shall be authenticated by the signature of the Vice-Chancellor, or of one other member of the Council duly authorized by the Council in that behalf, and of the Deputy Vice-Chancellor responsible for Administration as secretary to the Council.

(3) The common seal of the University when affixed to any document and duly authenticated under this section shall be judicially and officially noticed, and, unless and until the contrary is proved, any necessary order or authorization of the Council under this section shall be presumed to have been duly given.

22. Statutes

(1) In the performance of its functions under this Act, the Council shall, subject to this Act, make Statutes generally for the government, control and administration of the University and for the better carrying into effect of the purposes of this Act, and in particular for—

- (a) the establishment of faculties, institutes and schools of the University;
- (b) the description of degrees;
- (c) the requirements for the award of degrees;
- (d) the conduct of examinations;
- (e) prescribing fees and boarding charges;
- (f) settling the terms and conditions of service, including the appointment, dismissal and recommendation of retiring benefits of the members of the staff of the University;
- (g) the constitution and procedure of meeting of the Council, and the establishment, composition and terms of reference of committees of the Council;
- (h) prescribing the rules and regulations for the students' association.

(2) Notwithstanding subsection (1), the Council shall not make, amend or revoke any statutes relating to the functions or privileges of the Chancellor, the Vice-Chancellor or the Senate without first ascertaining the opinion of the Senate.

(3) Statutes shall only be made by a resolution passed at one meeting of the Council supported by a majority of not less than three-fourth of the members present and voting being not less than half of the total membership of the Council.

(4) Statutes or regulations made by the Senate under this Act shall be published in the *Gazette* but sections 27, 31(e) and 34 of the Interpretation and General Provisions Act (Cap. 2) shall not apply to the Statutes or to the regulations.

23. Repeal of the Egerton University College Act (No. 15 of 1986)

The Egerton University College Act, 1986 (No. 15 of 1986) is repealed.

CHAPTER 214
EGERTON UNIVERSITY ACT
SUBSIDIARY LEGISLATION

List of Subsidiary Legislation

	<i>Page</i>
1. Chuka University College Order, 2007	19
2. Kisii University College of Technology Order, 2007	33
3. Laikipia University College Order, 2009	45

CHUKA UNIVERSITY COLLEGE ORDER, 2007

ARRANGEMENT OF ORDERS

PART I – PRELIMINARY

Order

1. Citation.
2. Interpretation.

PART II – ESTABLISHMENT AND FUNCTIONS OF THE UNIVERSITY COLLEGE

3. Establishment of the university college.
4. Functions and objects of University College.
5. Conferment of degrees, etc.
6. Award of scholarships, etc.

PART III – MEMBERSHIP AND GOVERNANCE OF THE UNIVERSITY COLLEGE

7. Membership of the University College.
8. The Principal.
9. The Deputy Principal.
10. Deans, directors and chairmen of faculties, etc.
11. The Council.
12. Functions of the Council.
13. The Academic Board.
14. Management Board.
15. Alumni association.
16. Staff of the University College.
17. Performance of functions in absence of office holder.

PART IV – FINANCIAL PROVISIONS

18. Financial year.
19. Investment of funds.
20. Annual estimates.
21. Accounts and audit.

PART V – MISCELLANEOUS

22. Common seal and signification of documents.
 23. Statutes.
 24. Protection of name.
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[Subsidiary]

CHUKA UNIVERSITY COLLEGE ORDER, 2007

[L.N. 161/2007.]

PART I – PRELIMINARY

1. Citation

This Order may be cited as the Chuka University College Order, 2007.

2. Interpretation

In this Order, unless the context otherwise requires—

“**Academic Board**” means the Academic Board of the University College established under paragraph 13;

“**alumni association**” means the alumni association of the University College established under paragraph 15;

“**Chancellor**” means the Chancellor of the University;

“**Council**” means the Council of the University College established under paragraph 11;

“**Deputy Principal**” means the Deputy Principal appointed by the Council of the University College under paragraph 9;

“**faculty**” means a faculty of the University College established under the statutes;

“**financial year**” means the financial year of the University College as provided for under paragraph 18;

“**graduate**” means a person upon whom a degree has been conferred in accordance with paragraph 5;

“**incapacity**” means inability to perform functions of the office concerned;

“**institute**” means an institute of the University College established by the statutes;

“**lecturer**” means a member of the staff of the University College who is, in terms of appointment, a professor, an associate professor, senior lecturer, assistant lecturer, or tutorial assistant, or a person who holds any other teaching post which the Council has recognized as a post having academic status in the University College;

“**librarian**” means the person appointed to be the librarian of the University College;

“**Minister**” means the Minister for the time being responsible for technical and vocational education and training;

“**Principal**” means the Principal of the University College appointed under paragraph 8;

“**professor**” means a full professor of the University College;

“**registrar**” means the registrar appointed by the Council;

“**school**” means a school of the University College established under the statutes;

“**Senate**” means the senate of the University;

[Subsidiary]

“**staff association**” means an association of the staff recognized by Council as being an association representative of the staff of the University College;

“**statutes**” means statutes of the University College made by the Council under this Order;

“**student**” means a person registered by the University College for the purposes of obtaining a qualification of the University College or any other person who is determined by the Academic Board to be a student;

“**students organization**” means an association of the students recognized by the Council being an organization representative of the students of the University College;

“**University College**” means the Chuka University College established under paragraph 3;

“**University**” means the Egerton University established under section 3 of the Act; and

“**Vice-Chancellor**” means the Vice-Chancellor of the University appointed under section 10 of the Act.

PART II – ESTABLISHMENT AND FUNCTIONS OF THE UNIVERSITY COLLEGE

3. Establishment of the university college

(1) There is hereby established a university college to be known as the Chuka University College which shall be a constituent college of the Egerton University.

(2) The University College shall be a body corporate with perpetual succession and a common seal, and shall in its corporate name be capable of—

- (a) suing and being sued;
- (b) taking, purchasing or otherwise acquiring, holding, charging and disposing of movable and immovable property;
- (c) receiving, investing, borrowing and lending money; and
- (d) doing or performing any such other things or acts, including entering into such contracts as may be necessary or expedient, for the furtherance of the provision of this Order which may be done by a body corporate.

(3) The University College shall be the successor to the Eastern Campus College, Chuka of the University.

(4) All rights, liabilities and assets held by or by any body on behalf of Eastern Campus College, Chuka and commencement of this Order, shall be automatically and fully transferred to the University College.

4. Functions and objects of University College

(1) The objects and functions of the University College shall be to—

- (a) to provide directly, or in collaboration with other institutions of higher learning, facilities for university education (including technological, scientific and professional education), the integration of teaching, research and effective application of knowledge and skills to the life, work and welfare of the citizens of Kenya;
- (b) to participate in the discovery, transmission and preservation and enhancement of knowledge and to stimulate the intellectual participation of students in the economic, social cultural, scientific and technological development of Kenya;
- (c) to provide and advance university education and training to appropriately qualified candidates leading to the conferment of degrees and award of

[Subsidiary]

diplomas and certificates and such other qualifications as the Council and the Senate shall from time to time determine and in so doing, contribute to manpower needs;

- (d) to conduct examinations for such academic awards as may be provided in the statutes pertaining to the University College; and;
- (e) promote and establish a culture of innovation in engineering and technology, and technology transfer amongst staff and students;
- (f) to examine and make proposals for new faculties, schools, institutes, departments, resource and research centres, degree courses and subjects of study;

(2) Admission to the University College as candidates for degrees, diplomas, certificates or other awards shall be open to all persons accepted as being qualified by the Academic Board in accordance with this Order and the Act without distinction of race, ethnicity, place of origin or residence or other local connections, political opinion, colour, creed, physical ability or gender; and no barrier based on any such distinction shall be imposed upon any person as a condition of their becoming, or continuing to be, a professor, lecturer, graduate or student of the University College, or of their holding any office therein, nor shall any preference be given to or advantage withheld from any person on the grounds of any such distinction.

5. Conferment of degrees, etc.

(1) The degrees to be awarded by the University College shall be the degrees conferred by the University.

(2) Notwithstanding subparagraph (1), the University College shall have powers to grant diplomas, certificates, or other academic qualifications which may, for the time being, be authorized by the statutes of the University.

6. Award of scholarships, etc.

Subject to this Order, the University College may award scholarships, bursaries and prizes and make other awards which may be provided for by the statutes.

PART III – MEMBERSHIP AND GOVERNANCE OF THE UNIVERSITY COLLEGE**7. Membership of the University College**

The members of the University College shall be—

- (a) the Chancellor;
- (b) the Vice-Chancellor;
- (c) the Principal;
- (d) the Deputy Principals;
- (e) the members of the Council;
- (f) the members of the Academic Board;
- (g) the librarian;
- (h) the registrars;
- (i) the finance officer of the University College;
- (j) the dean of students;
- (k) the director of information technology and communication services of the University College;
- (l) the Convocation

- (m) the professors of the University College;
- (n) the lecturers of the University College;
- (o) the students of the University College; and
- (p) such other members of staff of the University College or any other body formally admitted into association with the University College, as the Council may from time to time determine.

8. The Principal

(1) There shall be a Principal of the University College who shall be appointed by the Minister on the recommendation of the Council.

(2) The Principal shall be the chief executive of the University College and shall—

- (a) be the academic and administrative head of the University College;
- (b) have overall responsibility of the direction organization administration and programmes the University College; and
- (c) have such powers and duties may be provided by the statutes.

(3) The Principal shall hold office upon such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment.

(4) Notwithstanding sub paragraph (1), Minister may appoint the first Principal on the recommendation of the Council of the University and the person so appointed shall be deemed to be a Principal appointed under sub paragraph (1).

9. The Deputy Principal

(1) The Council shall appoint one or more Deputy Principals, who shall, under the general direction of the Principal, exercise such powers and perform such duties as may be provided by the statutes.

(2) A Deputy Principal shall hold office upon such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment.

10. Deans, directors and chairmen of faculties, etc.

(1) The Council shall, on advice of the Principal, appoint for each faculty, school institute, centre, or a department, a dean, director, or a Chairperson who shall be the academic and administrative head of the faculty, school, institute, centre, or department and shall, under the general direction of the Principal, have such powers and duties as may be provided by statutes.

(2) A person appointed as dean, director or Chairperson shall hold office upon such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment.

11. The Council

(1) There shall be a Council of the University College which shall consist of—

- (a) the Chairperson and the Vice-Chairperson, both of whom shall be appointed by the President;
- (b) the Vice-Chancellor of the University;
- (c) the Principal;
- (d) the Deputy Principals;

[Subsidiary]

- (e) the Permanent Secretary of the Ministry for the time being responsible for university education;
 - (f) the Permanent Secretary of the Ministry for the time being responsible for finance;
 - (g) the following persons appointed by the Minister—
 - (i) two persons nominated by the Academic Board from amongst its members;
 - (ii) one person nominated by the Senate from amongst its members;
 - (iii) one person to represent special interests;
 - (iv) one person to represent the industrial sector;
 - (v) one person nominated by the alumni association from among its member;
 - (vi) one person to represent professional associations;
 - (vii) one person nominated by the academic staff;
 - (viii) one person nominated by the non-academic staff;
 - (ix) one person nominated by the student organization;
 - (h) not more than two persons co-opted by the Council.
- (2) The Principal shall be the secretary to the Council.
- (3) Subject to paragraph (4), a member of the Council, other than an *ex officio* member, shall hold office for period of three years, but shall be eligible for re-appointment.
- (4) The office of a member of the Council shall become vacant—
- (a) if, not being an *ex officio* member, he resigns his office by writing under his hand addressed to the Principal;
 - (b) if the Council is satisfied that the member is, by reasons of physical or mental infirmity, unable to exercise the functions of his office;
 - (c) upon his death.
- (5) Where the office of a member of the Council becomes vacant, the Principal shall forthwith notify the vacancy to the appropriate appointing authority.
- (6) The procedure, conduct and regulation of the affairs of the Council shall be determined by the Council.
- (7) The Council shall exercise prudent leadership innovative enterprise and good judgement in directing the University College and shall always act in the best interest of the University College.

12. Functions of the Council

- (1) Subject to this Order, the Council shall be the governing body of the University College through which the University College shall act and—
- (a) shall administer the property and funds of the University College in a manner and for the purposes which shall promote the interest of the University College; but the Council shall not charge or dispose of immovable property of the University College except in accordance with the procedures laid down by the Government of Kenya;
 - (b) shall receive, on behalf of the University College, donations, endowments, gifts, grants or other moneys and make disbursements therefrom to the University College or other bodies or persons;
 - (c) shall approve the appointment criteria and the terms and conditions of service of staff;

[Subsidiary]

- (d) shall provide for the welfare of the staff and students of the University College;
- (e) may enter into association with other universities, university colleges or other institutions of learning, whether within Kenya or otherwise, as the Council may deem necessary and appropriate; and
- (f) may, after consultation with the Academic Board, make regulations governing the conduct and discipline of the staff of the University College;

(2) All documents, other than those required by law to be under seal, made on behalf of the Council, and all decisions of the Council may be signified under the hand of the Chairperson, the Principal or any other members of the Council generally or specifically authorized by the Council in that behalf.

(3) The Council shall ensure that a proper management structure is in place and make sure that the structure functions to maintain corporate integrity, reputation and responsibility.

(4) The Council shall monitor and evaluate the implementation of strategies, policies and management criteria and plans of the University College.

(5) The Council shall constantly review the viability and financial sustainability of the University College, and shall do so once every year.

(6) The Council shall ensure that the University College complies with all the relevant laws, regulations, governance practices, accounting and auditing standards.

13. The Academic Board.

(1) There shall be a Management Board of the University College which shall consist of—

- (a) the Principal, who shall be the Chairperson;
- (b) the Deputy Principals;
- (c) the deans of the faculties and directors of schools, institutes and centres;
- (d) the heads of the teaching departments of the University College;
- (e) the librarian
- (f) the registrars;
- (g) one representative of each of the faculty or school boards appointed by the respective boards from among its members; and
- (h) two members elected by the students' organization, who shall not be entitled to attend deliberations of the Academic Board on matters which are considered by the Chairperson of the Academy Board to be confidential and which relate to examinations, the general discipline of students, and other related matters.

(2) The Deputy Principal for the time being in charge of academics shall be the secretary to the Academic Board.

(3) The Academic Board shall have the following powers and duties—

- (a) to satisfy itself regarding the content and academic standard of any course of study in respect of any degree, diploma, certificate or other award of the University College and to report its findings thereon to the Senate;
- (b) to propose regulations for consideration by the Senate regarding the eligibility of persons for admission to a course of study;

[Subsidiary]

- (c) to propose regulations for consideration by the Senate regarding the standard of proficiency to be gained in each examination for a degree, diploma, certificate or other award of the University College;
- (d) to decide which persons have attained the prescribed standard of proficiency and are otherwise fit to be granted a degree, diploma, certificate or other award of the University College and to report its decision thereon to the Senate; and
- (e) to make regulations governing such other matters as are within its powers in accordance with this Order or the statutes.

(4) Notwithstanding any of the provision of this Order, the Senate shall not initiate any action in respect of paragraph (a), (b), (c) or (d) of subparagraph (2) except upon receipt of a report or proposal thereunder and the Senate shall not reject any such report, or reject or amend any regulations as proposed without further reference to the Academic Board.

14. Management Board

- (1) There shall be established a Management Board made up of the following persons—
 - (a) the Principal, who shall be the Chairperson;
 - (b) the Deputy Principals;
 - (c) registrar(s);
 - (d) finance officer;

(2) The Deputy Principal for the time being in charge of finance and administration shall be the secretary to the Management Board.

(3) The Management Board shall assist the Principal in the day to day management of the University College.

15. Alumni association

(1) There shall be alumni association of the University College which shall consist of graduates of the University College and such other persons as may be prescribed by the statutes.

(2) The alumni association shall have the right to meet and discuss any matter relating to the University College and transmit resolutions thereon to the Council, the Academic Board, or the Senate, and may exercise such other functions as the statutes may prescribe.

16. Staff of the University College

(1) The academic staff of the University College shall consist of the Principal, the Deputy Principals, the librarian and all members of staff who are engaged teaching and research.

(2) The senior management staff of the University College shall consist of the Principal, the deputy Principals and the deans of schools and directors of institutes and such other members of staff as the Council may from time to time determine.

(3) The administrative staff of the University College shall consist of the registrars, the finance officer and such other members of staff, not being engaged in teaching or research as the Council may from time to time, determine.

[Subsidiary]

(4) The technical staff of the University College shall consist of those staff engaged in laboratory, field instruction, workshops and such similar environs in the teaching departments under the general direction of the heads of the teaching departments, and as Council may from time to time determine.

(5) The support staff of the University College shall consist of those staff engaged in general duties and as the Council may from time to time determine.

(6) All members of staff of the University College shall, subject to this Order, be appointed either—

- (a) in the manner and upon the terms and conditions of service prescribed by the statutes; or
- (b) in the case of a person seconded to the service of the University College from the service of another institution, the Government or any other public service, on terms and conditions agreed upon between the Council and the seconding body.

(7) The Council may, subject to such restrictions as it may impose, delegate, either generally or specially, to any person, committee, or body, the power to appoint any member of the staff of the University College.

(9) All members of staff of the University College shall—

- (a) be subject to the general authority of the Council and of the Principal; and
- (b) be deemed to be employed in accordance with the statutes or as otherwise specifically provided by the statutes or by the terms of a particular appointment.

17. Performance of functions in absence of office holder

(1) In the event of the incapacity of the Principal, the Chairperson of the Council may appoint one of the Deputy Principals to carry out the functions of the Principal during the period of incapacity.

(2) In event of the simultaneous incapacity of the Principal and the Deputy Principals, the Chairperson of the Council may appoint any member of the academic staff of the University College to perform the functions of the Principal during the incapacity.

(3) In the event of the incapacity of a member of staff of the University College other than the Principal and Deputy Principals, the Principal may appoint a suitable person to perform the functions of the said officer during the incapacity.

PART IV – FINANCIAL PROVISIONS**18. Financial year**

The financial year of the University College shall be the period of twelve months commencing on the 1st July and ending on the 30th June in the following year.

19. Investment of funds

(1) The Council may invest any of the funds of the University College in securities, treasury bonds, trust funds or in any other securities which the Treasury may, from time to time, approve.

(2) The Council may place on deposit with such banks as it may determine any moneys not immediately required for the purposes of the University College.

[Subsidiary]

20. Annual estimates

(1) Before the commencement of a financial year, the Council shall cause to be prepared estimates of the revenue and expenditure of the University College for that year.

(2) The annual estimates shall make provisions for all the estimated expenditure of the University College for the financial year concerned, and in particular shall provide—

- (a) for the payment of the salaries, allowances and other charges in respect of the staff of the University College;
- (b) for the payment of the pensions, gratuities and other charges in respect of retirement benefits which are payable out of the funds of the University College;
- (c) for the proper maintenance of the buildings and grounds of the University College;
- (d) for the proper maintenance, repair and replacement of equipment and other moveable property of the University College;
- (e) for the funding of the cost of teaching, research and outreach activities of the University College;
- (f) for development purposes; and
- (g) for the creation of such funds to meet future or contingent liabilities in respect of retiring benefits, insurance or replacement of building or equipment and in respect of such other matters as the Council may think fit.

(3) In drawing its annual estimates and development plans, the University College shall consult with the Government agency responsible for university grants.

(4) Annual estimates shall be approved by the Council before the commencement of the financial year to which they relate, and shall be submitted to the Minister for approval, and after the Minister has given his approval, the Council shall not increase any sum provided in the estimates without the consent of the Minister.

(5) No expenditure shall be incurred for the purpose of the University College except in accordance with the annual estimates approved under subparagraph (4) or in pursuance of an authorization of the Council given with the prior approval of the Minister.

21. Accounts and audit

(1) The Council shall cause to be kept all proper books of accounts of the income, expenditure and assets and of the University College.

(2) Within a period of three months from the end of each financial year, the Council shall submit to the Controller and Auditor-General, the accounts of the University College together with—

- (a) a statement of income and expenditure during that year; and
- (b) a statement of the assets and liabilities of the University College on the last day of that year.

(3) The accounts of the University College shall be audited by the Controller and Auditor General in accordance with the Public Audit Act, 2003 (No. 12 of 2003).

(4) The Controller and Auditor-General may transmit to the Minister a special report on any matters incidental to his powers under this Order, and section 24 (3) and (4) of the Public Audit Act, 2003 (No. 12 of 2003) shall apply to any report made under this paragraph.

PART V – MISCELLANEOUS

22. Common seal and signification of documents

(1) The common seal of the University College shall be kept in such custody and used only as the Council shall direct.

(2) The common seal of the University College shall be authenticated by the signatures of the Principal together with any other person duly authorized by the Council.

(3) The common seal of the University College when affixed to any document and duly authenticated shall be judicially and officially noticed, and, unless and until the contrary is proved, any order or authorization of the Council under this paragraph shall be presumed to have been duly given.

23. Statutes

(1) In the performance of its function under this Order, the Council shall, subject to his Order, make statutes generally for the government, control and administration of the University College and for the better carrying into effect of the purposes of this Order, and in particular for the—

- (a) establishment of faculties, schools, and institutes of the University College;
- (b) description of degrees, diplomas, certificates and other academic qualifications;
- (c) requirement for conferment of degrees and award of diplomas, certificates and other academic qualifications;
- (d) conduct of examinations;
- (e) prescribing fees and other charges;
- (f) setting the terms and conditions of service, including the appointment, dismissal and recommendation of retirement benefits of the members of the staff of the University College;
- (g) constitution and procedure of meetings of the Council, and the establishment composition and terms of reference of committees of the Council; and
- (h) providing for or prescribing anything which, under this Order, may be provided for or prescribed by statutes.

(2) Notwithstanding subparagraph (1), the Council shall not make, amend or revoke any statutes relating to the functions and privileges of the Principal or Academic Board without first ascertaining the opinion of the Academic Board.

(3) Statutes shall only be made by a resolution passed at a meeting of the Council supported by a majority of not less than three-fourths of the members present and voting, being less than two-thirds of the total membership of the Council.

(4) Statutes or regulations made by the Council under this Order shall not be published in the *Gazette* but sections 27, 31(e) and 34 of the Interpretation and General Provisions Act (Cap. 2) shall not apply to the statutes or to the regulations.

24. Protection of name

(1) Notwithstanding the provisions of any other written law, no public officer performing functions relating to the registration of companies, business or societies shall accept for such registration any name which includes the word "Chuka" together with either or all the words "University" or "College" unless the application for registration is accompanied by the written consent of the Council.

[Subsidiary]

(2) Any person who except with the written consent of the Council, uses the word "Chuka" together with either or all the words "University" or "College" in furtherance of, or as, or in connection with, any advertisement for any trade, business, calling, or profession, commits an offence and shall be liable on conviction to a fine not exceeding one million shillings, or to imprisonment for a term not exceeding twelve months, or both:

Provided that nothing in this paragraph shall be construed as preventing the *bona fide* use by any person of any title in pursuance of the grant to him of a degree, diploma or certificate by the University College.

KISII UNIVERSITY OF TECHNOLOGY COLLEGE ORDER, 2007

ARRANGEMENT OF ORDERS

Order

1. Citation.
2. Interpretation.
3. Establishment of the university college.
4. Functions and objects of University College.
5. Conferment of degrees, etc.
6. Award of scholarships, etc.

**PART III – MEMBERSHIP AND THE GOVERNMENT OF THE UNIVERSITY
COLLEGE**

7. Membership of the University College.
8. The Principal.
9. The Deputy Principal
10. Deans, directors and chairmen of faculties, etc.
11. The Council.
12. Functions of the Council.
13. The Academic Board.
14. Management Board.
15. Alumni association.
16. Staff of the University College.
17. Performance of functions in absence of office holder.

PART IV – FINANCIAL PROVISIONS

18. Financial year.
 19. Investment of funds.
 20. Annual estimates.
 21. Accounts and audit.
 22. Common seal and signification of documents.
 23. Statutes.
 24. Protection of name.
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[Subsidiary]

KISII UNIVERSITY OF TECHNOLOGY COLLEGE ORDER, 2007

[L.N. 163/2007.]

1. Citation

This Order may be cited as the Kisii University College of Technology Order, 2007.

2. Interpretation

In this Order, unless the context otherwise requires—

“**Academic Board**” means the Academic Board of the University College established under paragraph 13;

“**alumni association**” means the alumni association of the University College established under paragraph 15;

“**Chancellor**” means the Chancellor of the University;

“**Council**” means the Council of the University College established under paragraph 11;

“**Deputy Principal**” means the Deputy Principal appointed by the Council of the University College under paragraph 9;

“**faculty**” means a faculty of the University College established under the statutes;

“**financial year**” means the financial year of the University College as provided for under paragraph 18;

“**graduate**” means a person upon whom a degree has been conferred in accordance with paragraph 5;

“**incapacity**” means inability to perform functions of the office concerned;

“**institute**” means an institute of the University College established by the statutes;

“**lecturer**” means a member of the staff of the University College who is, in terms of appointment, a professor, an associate professor, senior lecturer, assistant lecturer, or tutorial assistant, or a person who holds any other teaching post which the Council has recognized as a post having academic status in the University College;

“**librarian**” means the person appointed to be the librarian of the University College;

“**Minister**” means the Minister for the time being responsible for technical and vocational education and training;

“**Principal**” means the Principal of the University College appointed under paragraph 8;

“**professor**” means a full professor of the University College;

“**registrar**” means the registrar appointed by the Council;

“**school**” means a school of the University College established under the statutes;

“**Senate**” means the senate of the University;

[Subsidiary]

“**staff association**” means an association of the staff recognized by Council as being an association representative of the staff of the University College;

“**statutes**” means statutes of the University College made by the Council under this Order;

“**student**” means a person registered by the University College for the purposes of obtaining a qualification of the University College or any other person who is determined by the Academic Board to be a student;

“**students organization**” means an association of the students recognized by the Council being an organization representative of the students of the University College;

“**University College**” means the Kisii University College established under paragraph 3;

“**University**” means the Egerton University established under section 3 of the Act; and

“**Vice-Chancellor**” means the Vice-Chancellor of the University appointed under section 10 of the Act.

3. Establishment of the university college

(1) There is hereby established a university college to be known as the Kisii University College which shall be a constituent college of the Egerton University.

(2) The University College shall be a body corporate with perpetual succession and a common seal, and shall in its corporate name be capable of—

- (a) suing and being sued;
- (b) taking, purchasing or otherwise acquiring, holding, charging and disposing of movable and immovable property;
- (c) receiving, investing, borrowing and lending money; and
- (d) doing or performing any such other things or acts, including entering into such contracts as may be necessary or expedient, for the furtherance of the provision of this Order which may be done by a body corporate.

(3) The University College shall be the successor to Kisii Campus of Egerton University.

(4) All rights, liabilities and assets held by or by any body on behalf of Kisii Campus, existing at the commencement of this Order, shall be automatically and fully transferred to the University College.

4. Functions and objects of University College

(1) The objects and functions of the University College shall be—

- (a) to provide directly, or in collaboration with other institutions of higher learning, facilities for university education (including technological, scientific and professional education), the integration of teaching, research and effective application of knowledge and skills to the life, work and welfare of the citizens of Kenya;
- (b) to participate in the discovery, transmission and preservation and enhancement of knowledge and to stimulate the intellect participation of students in the economic, social cultural, scientific and technological development of Kenya;
- (c) to provide and advance university education and training to appropriately qualified candidates leading to the conferment of degrees and award of

[Subsidiary]

diplomas and certificates and such other qualifications as the Council and the Senate shall from time to time determine and in so doing, contribute to manpower needs;

- (d) to conduct examinations for such academic awards as may be provided in the statutes pertaining to the University College; and;
- (e) to examine and make proposals for new faculties, schools, institutes, departments, resource and research centres, degree courses and subjects of study;

(2) Admission to the University College as candidates for degrees, diplomas, certificates or other awards shall be open to all persons accepted as being qualified by the Academic Board in accordance with this Order and the Act without distinction of race, ethnicity, place of origin or residence or other local connections, political opinion, colour, creed, physical ability or gender; and no barrier based on any such distinction shall be imposed upon any person as a condition of their becoming, or continuing to be, a professor, lecturer, graduate or student of the University College, or of their holding any office therein, nor shall any preference be given to or advantage withheld from any person on the grounds of any such distinction.

5. Conferment of degrees, etc.

(1) The degrees to be awarded by the University College shall be the degrees conferred by the University.

(2) Notwithstanding subparagraph (1), the University College shall have powers to grant diplomas, certificates, or other academic qualifications which may, for the time being, be authorized by the statutes of the University.

6. Award of scholarships, etc.

Subject to this Order, the University College may award scholarships, bursaries and prizes and make other awards which may be provided for by the statutes.

PART III-MEMBERSHIP AND THE GOVERNMENT OF THE UNIVERSITY
COLLEGE

7. Membership of the University College

The members of the University College shall be—

- (a) the Chancellor of the University;
- (b) the Vice-Chancellor of University;
- (c) the Principal;
- (d) the Deputy Principals;
- (e) the members of the Council;
- (f) the members of the Academic Board;
- (g) the librarian of the University College;
- (h) the alumni association;
- (i) the professors of the University College;
- (j) the lecturers of the University College;
- (k) the students of the University College; and
- (l) such other members of staff of the University College or any other body formally admitted into association with the University College, as the Council may from time to time determine.

8. The Principal

(1) There shall be a Principal of the University College who shall be appointed by the Minister on the recommendation of the Council.

(2) The Principal shall be the chief executive of the University College and shall—

- (a) be the academic and administrative head of the University College;
- (b) have overall responsibility of the direction organization administration and programmes the University College; and
- (c) have such powers and duties may be provided by the statutes.

(3) The Principal shall hold office upon such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment.

(4) Notwithstanding sub paragraph (1), Minister may appoint the first Principal on the recommendation of the Council of the University and the person so appointed shall be deemed to be a Principal appointed under sub paragraph (1).

9. The Deputy Principal

(1) The Council shall appoint one or more Deputy Principals, who shall, under the general direction of the Principal, exercise such powers and perform such duties as may be provided by the statutes.

(2) A Deputy Principal shall hold office upon such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment.

10. Deans, directors and chairmen of faculties, etc.

(1) The Council shall, on advice of the Principal, appoint for each faculty, school institute, centre, or a department, a dean, director, or a Chairperson who shall be the academic and administrative head of the faculty, school, institute, centre, or department and shall, under the general direction of the Principal, have such powers and duties as may be provided by statutes.

(2) A person appointed as dean, director or Chairperson shall hold office upon such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment.

11. The Council

(1) There shall be a Council of the University College which shall consist of—

- (a) the Chairperson and the Vice-Chairperson, both of whom shall be appointed by the President;
- (b) the Vice-Chancellor of the University;
- (c) the Principal;
- (d) the Deputy Principals;
- (e) the Permanent Secretary of the Ministry for the time being responsible for university education;
- (f) the Permanent Secretary of the Ministry for the time being responsible for finance;
- (g) the following persons appointed by the Minister—
 - (i) two persons nominated by the Academic Board from amongst its members;

[Subsidiary]

- (ii) one person nominated by the Senate from amongst its members;
- (iii) one person to represent special interests;
- (iv) one person nominated by the alumni association from among its members;
- (v) one person to represent professional associations;
- (vi) one person nominated by the academic staff;
- (vii) one person nominated by the non-academic staff;
- (viii) one person nominated by the student organization;
- (h) not more than two persons co-opted by the Council.

(2) The Principal shall be the secretary to the Council.

(3) Subject to paragraph (4), a member of the Council, other than an *ex officio* member, shall hold office for period of three years, but shall be eligible for re-appointment.

(4) The office of a member of the Council shall become vacant—

- (a) if, not being an *ex officio* member, he resigns his office by writing under his hand addressed to the Principal;
- (b) if the Council is satisfied that the member is, by reasons of physical or mental infirmity, unable to exercise the functions of his office;
- (c) upon his death

(5) Where the office of a member of the Council becomes vacant, the Principal shall forthwith notify the vacancy to the appropriate appointing authority.

(6) The procedure, conduct and regulation of the affairs of the Council shall be determined by the Council.

(7) The Council shall exercise prudent leadership innovative enterprise and good judgement in directing the University College and shall always act in the best interest of the University College.

12. Functions of the Council

(1) Subject to this Order, the Council shall be the governing body of the University College through which the University College shall act and—

- (a) shall administer the property and funds of the University College in a manner and for the purposes which shall promote the interest of the University College; but the Council shall not charge or dispose of immovable property of the University College except in accordance with the procedures laid down by the Government of Kenya;
- (b) shall receive, on behalf of the University College, donations, endowments, gifts, grants or other moneys and make disbursements therefrom to the University College or other bodies or persons;
- (c) shall approve the appointment criteria and the terms and conditions of service of staff;
- (d) shall provide for the welfare of the staff and students of the University College;
- (e) may enter into association with other universities, university colleges or other institutions of learning, whether within Kenya or otherwise, as the Council may deem necessary and appropriate; and
- (f) may, after consultation with the Academic Board, make regulations governing the conduct and discipline of the staff of the University College;

[Subsidiary]

(2) All documents, other than those required by law to be under seal, made on behalf of the Council, and all decisions of the Council may be signified under the hand of the Chairperson, the Principal or any other members of the Council generally or specifically authorized by the Council in that behalf.

(3) The Council shall ensure that a proper management structure is in place and make sure that the structure functions to maintain corporate integrity, reputation and responsibility.

(4) The Council shall monitor and evaluate the implementation of strategies, policies and management criteria and plans of the University College.

(5) The Council shall constantly review the viability and financial sustainability of the University College, and shall do so once every year.

(6) The Council shall ensure that the University College complies with all the relevant laws, regulations, governance practices, accounting and auditing standards.

13. The Academic Board

(1) There shall be a Management Board of the University College which shall consist of—

- (a) the Principal, who shall be the Chairperson;
- (b) the Deputy Principals;
- (c) the deans of the faculties and directors of schools, institutes and centres;
- (d) the heads of the teaching departments of the University College;
- (e) the librarian;
- (f) the registrars;
- (g) one representative of each of the faculty or school boards appointed by the respective boards from among its members; and
- (h) two members elected by the students' organization, who shall not be entitled to attend deliberations of the Academic Board on matters which are considered by the Chairperson of the Academic Board to be confidential and which relate to examinations, the general discipline of students, and other related matters.

(2) The Deputy Principal for the time being in charge of academics shall be the secretary to the Academic Board.

(3) The Academic Board shall have the following powers and duties—

- (a) to satisfy itself regarding the content and academic standard of any course of study in respect of any degree, diploma, certificate or other award of the University College and to report its findings thereon to the Senate;
- (b) to propose regulations for consideration by the Senate regarding the eligibility of persons for admission to a course of study;
- (c) to propose regulations for consideration by the Senate regarding the standard of proficiency to be gained in each examination for a degree, diploma, certificate or other award of the University College;
- (d) to decide which persons have attained the prescribed standard of proficiency and are otherwise fit to be granted a degree, diploma, certificate or other award of the University College and to report its decision thereon to the Senate; and
- (e) to make regulations governing such other matters as are within its powers in accordance with this Order or the statutes.

[Subsidiary]

(4) Notwithstanding any of the provision of this Order, the Senate shall not initiate any action in respect of paragraph (a), (b), (c) or (d) of subparagraph (2) except upon receipt of a report or proposal thereunder and the Senate shall not reject any such report, or reject or amend any regulations as proposed without further reference to the Academic Board.

14. Management Board

(1) There shall be established a Management Board made up of the following persons—

- (a) the Principal, who shall be the Chairperson;
- (b) the Deputy Principals;
- (c) registrar(s);
- (d) finance officer;

(2) The Deputy Principal for the time being in charge of finance and administration shall be the secretary to the Management Board.

(3) The Management Board shall assist the Principal in the day to day management of the University College.

15. Alumni association

(1) There shall be alumni association of the University College which shall consist of graduates of the University College and such other persons as may be prescribed by the statutes.

(2) The alumni association shall have the right to meet and discuss any matter relating to the University College and transmit resolutions thereon to the Council, the Academic Board, or the Senate, and may exercise such other functions as the statutes may prescribe.

16. Staff of the University College

(1) The academic staff of the University College shall consist of the Principal, the Deputy Principals, the librarian and all members of staff who are engaged teaching and research.

(2) The senior management staff of the University College shall consist of the Principal, the deputy Principals and the deans of schools and directors of institutes and such other members of staff as the Council may from time to time determine.

(3) The administrative staff of the University College shall consist of the registrars, the finance officer and such other members of staff, not being engaged in teaching or research as the Council may from time to time, determine.

(4) The technical staff of the University College shall consist of those staff engaged in laboratory, field instruction, workshops and such similar environs in the teaching departments under the general direction of the heads of the teaching departments, and as Council may from time to time determine.

(5) The support staff of the University College shall consist of those staff engaged in general duties and as the Council may from time to time determine.

(6) All members of staff of the University College shall, subject to this Order, be appointed either—

- (a) in the manner and upon the terms and conditions of service prescribed by the statutes; or

[Subsidiary]

- (b) in the case of a person seconded to the service of the University College from the service of another institution, the Government or any other public service, on terms and conditions agreed upon between the Council and the seconding body.

(7) The Council may, subject to such restrictions as it may impose, delegate, either generally or specially, to any person, committee, or body, the power to appoint any member of the staff of the University College.

(8) All members of staff of the University College shall—

- (a) be subject to the general authority of the Council and of the Principal; and
(b) be deemed to be employed in accordance with the statutes or as otherwise specifically provided by the statutes or by the terms of a particular appointment.

17. Performance of functions in absence of office holder

(1) In the event of the incapacity of the Principal, the Chairperson of the Council may appoint one of the Deputy Principals to carry out the functions of the Principal during the period of incapacity.

(2) In event of the simultaneous incapacity of the Principal and the Deputy Principals, the Chairperson of the Council may appoint any member of the academic staff of the University College to perform the functions of the Principal during the incapacity.

(3) In the event of the incapacity of a member of staff of the University College other than the Principal and Deputy Principals, the Principal may appoint a suitable person to perform the functions of the said officer during the incapacity.

PART IV – FINANCIAL PROVISIONS

18. Financial year

The financial year of the University College shall be the period of twelve months commencing on the 1st July and ending on the 30th June in the following year.

19. Investment of funds

(1) The Council may invest any of the funds of the University College in securities, treasury bonds, trust funds or in any other securities which the Treasury may, from time to time, approve.

(2) The Council may place on deposit with such banks as it may determine any moneys not immediately required for the purposes of the University College.

20. Annual estimates

(1) Before the commencement of a financial year, the Council shall cause to be prepared estimates of the revenue and expenditure of the University College for that year.

(2) The annual estimates shall make provisions for all the estimated expenditure of the University College for the financial year concerned, and in particular shall provide—

- (a) for the payment of the salaries, allowances and other charges in respect of the staff of the University College;
(b) for the payment of the pensions, gratuities and other charges in respect of retirement benefits which are payable out of the funds of the University College;
(c) for the proper maintenance of the buildings and grounds of the University College;

[Subsidiary]

- (d) for the proper maintenance, repair and replacement of equipment and other moveable property of the University College;
- (e) for the funding of the cost of teaching, research and outreach activities of the University College;
- (f) for development; and
- (g) for the creation of such funds to meet future or contingent liabilities in respect of retiring benefits, insurance or replacement of building or equipment and in respect of such other matters as the Council may think fit.

(3) In drawing its annual estimates and development plans, the University College shall consult with the Government agency responsible for university grants.

(4) Annual estimates shall be approved by the Council before the commencement of the financial year to which they relate, and shall be submitted to the Minister for approval, and after the Minister has given his approval, the Council shall not increase any sum provided in the estimates without the consent of the Minister.

(5) No expenditure shall be incurred for the purpose of the University College except in accordance with the annual estimates approved under subparagraph (4) or in pursuance of an authorization of the Council given with the prior approval of the Minister.

21. Accounts and audit

(1) The Council shall cause to be kept all proper books of accounts of the income, expenditure and assets and of the University College.

(2) Within a period of three months from the end of each financial year, the Council shall submit to the Controller and Auditor-General, the accounts of the University College together with—

- (a) a statement of income and expenditure during that year; and
- (b) a statement of the assets and liabilities of the University College on the last day of that year.

(3) The accounts of the University College shall be audited by the Controller and Auditor General in accordance with the Public Audit Act, 2003 (No. 12 of 2003).

(4) The Controller and Auditor-General may transmit to the Minister a special report on any matters incidental to his powers under this Order, and section 24 (3) and (4) of the Public Audit Act, 2003 (No. 12 of 2003) shall apply to any report made under this paragraph.

22. Common seal and signification of documents

(1) the common seal of the University College shall be kept in such custody and used only as the Council shall direct.

(2) The common seal of the University College shall be authenticated by the signatures of the Principal together with any other person duly authorized by the Council.

(3) The common seal of the University College when affixed to any document and duly authenticated shall be judicially and officially noticed, and, unless and until the contrary is proved, any order or authorization of the Council under this paragraph shall be presumed to have been duly given.

23. Statutes

(1) In the performance of its function under this Order, the Council shall, subject to his Order, make statutes generally for the government, control and administration of the University College and for the better carrying into effect of the purposes of this Order, and in particular for the—

- (a) establishment of faculties, schools, and institutes of the University College;

[Subsidiary]

- (b) description of degrees, diplomas, certificates and other academic qualifications;
- (c) requirement for conferment of degrees and award of diplomas, certificates and other academic qualifications;
- (d) conduct of examinations;
- (e) prescribing fees and other charges;
- (f) setting the terms and conditions of service, including the appointment, dismissal and recommendation of retirement benefits of the members of the staff of the University College;
- (g) constitution and procedure of meetings of the Council, and the establishment composition and terms of reference of committees of the Council; and
- (h) providing for or prescribing anything which, under this Order, may be provided for or prescribed by statutes.

(2) Notwithstanding subparagraph (1), the Council shall not make, amend or revoke any statutes relating to the functions and privileges of the Principal or Academic Board without first ascertaining the opinion of the Academic Board.

(3) Statutes shall only be made by a resolution passed at a meeting of the Council supported by a majority of not less than three-fourths of the members present and voting, being less than two-thirds of the total membership of the Council.

(4) Statutes or regulations made by the Council under this Order shall not be published in the *Gazette* but sections 27, 31(e) and 34 of the Interpretation and General Provisions Act (Cap. 2) shall not apply to the statutes or to the regulations.

24. Protection of name

(1) Notwithstanding the provisions of any other written law, no public officer performing functions relating to the registration of companies, business or societies shall accept for such registration any name which includes the word "Kisii" together with either or all the words "University" or "College" unless the application for registration is accompanied by the written consent of the Council.

(2) Any person who except with the written consent of the Council, uses the word "Kisii" together with either or all the words "University" or "College" in furtherance of, or as, or in connection with, any advertisement for any trade, business, calling, or profession, commits an offence and shall be liable on conviction to a fine not exceeding one million shillings, or to imprisonment for a term not exceeding twelve months, or both:

Provided that nothing in this paragraph shall be construed as preventing the *bona fide* use by any person of any title in pursuance of the grant to him of a degree, diploma or certificate by the University College.

LAIKIPIA UNIVERSITY COLLEGE ORDER, 2009

ARRANGEMENT OF ORDERS

PART I – PRELIMINARY

Order

1. Citation.
2. Interpretation.

PART II – ESTABLISHMENT, POWERS AND FUNCTIONS OF THE LAIKIPIA UNIVERSITY COLLEGE

3. Establishment of the university college.
4. Functions and objects of University College.
5. Conferment of degrees, etc.
6. Award of scholarships, etc.

PART III – MEMBERSHIP AND THE GOVERNMENT OF THE UNIVERSITY COLLEGE

7. Membership of the University College.
8. The Principal.
9. The Deputy Principal.
10. Deans, directors and chairperson of faculties, etc.
11. The Council.
12. Functions of the Council.
13. The Academic Board.
14. Management Board.
15. Alumni association.
16. Staff of the University College.
17. Performance of functions in absence of office holder.

PART IV – FINANCIAL PROVISIONS

18. Financial year.
19. Investment of funds.
20. Annual estimates.
21. Accounts and audit.

PART V – MISCELLANEOUS

22. Common seal and signification of documents.
 23. Statutes.
 24. Protection of name.
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[Subsidiary]

LAIKIPIA UNIVERSITY COLLEGE ORDER, 2009

[L.N. 157/2009.]

PART I – PRELIMINARY

1. Citation

This Order may be cited as the Laikipia University College Order, 2009.

2. Interpretation

In this Order, unless the context otherwise requires—

“**Academic Board**” means the Academic Board of the University College established under paragraph 13;

“**alumni association**” means the alumni association of the University College established under paragraph 15;

“**Chancellor**” means the Chancellor of the University;

“**Council**” means the Council of the University College established under paragraph 11;

“**Deputy Principal**” means the Deputy Principal appointed by the Council under paragraph 9;

“**faculty**” means a faculty of the University College established under the statutes;

“**graduate**” means a person upon whom a degree has been conferred in accordance with paragraph 5;

“**incapacity**” means inability to perform functions of the office concerned;

“**institute**” means an institute of the University College established by the statutes;

“**lecturer**” means a member of the staff of the University College who is, in terms of appointment, a professor, an associate professor, senior lecturer, lecturer, assistant lecturer, or tutorial assistant, or a person who holds any other teaching post which the Council has recognized as a post having academic status in the University College;

“**librarian**” means the person appointed to be the librarian of the University College;

“**Minister**” means the Minister for the time being responsible for university education;

“**Principal**” means the Principal of the University College appointed under paragraph 8;

“**professor**” means a professor of the University College;

“**registrar**” means the registrar appointed by the Council;

“**school**” means a school of the University College established under the statutes;

“**Senate**” means the senate of the University;

“**staff association**” means an association of the staff recognized by Council as being an association representative of the staff of the University College;

“**statutes**” means statutes of the University College made by the Council under this Order;

“**student**” means a person registered by the University College for the purposes of obtaining a qualification of the University College or any other person who is determined by the Academic Board to be a student;

“**students organization**” means an association of the students recognized by the Council being an organization representative of the students of the University College;

“**University College**” means the Laikipia University College established under paragraph 3;

“**University**” means the Egerton University established under section 3 of the Act;

“**Vice-Chancellor**” means the Vice-Chancellor of the University appointed under section 10 of the Act.

PART II – ESTABLISHMENT, POWERS AND FUNCTIONS OF THE LAIKIPIA UNIVERSITY COLLEGE

3. Establishment of the university college

(1) There is hereby established a university college to be known as the Laikipia University College, which shall be a constituent college of the Egerton University.

(2) The University College shall be a body corporate with perpetual succession and a common seal, and shall in its corporate name be capable of—

- (a) suing and being sued;
- (b) taking, purchasing or otherwise acquiring, holding, charging and disposing of movable and immovable property;
- (c) receiving, investing, borrowing and lending money; and
- (d) doing or performing any such other things or acts, including entering into such contracts as may be necessary or expedient, for the furtherance of the provision of this Order which may be done by a body corporate.

(3) The University College shall be the successor to the Laikipia Campus of the Egerton University.

(4) All rights, liabilities and assets held by or by any body on behalf of Laikipia Campus, existing at the commencement of this Order, shall be automatically and fully transferred to the University College.

4. Functions and objects of University College

(1) The objects and functions of the University College shall be—

- (a) to provide directly, or in collaboration with other institutions of higher learning, facilities for university education (including technological, scientific and professional education), the integration of teaching, research and effective application of knowledge and skills to the life, work and welfare of the citizens of Kenya;
- (b) to participate in the discovery, transmission and preservation and enhancement of knowledge and to stimulate the intellect participation of students in the economic, social, cultural, scientific and technological development of Kenya;

[Subsidiary]

- (c) to provide and advance university education and training to appropriately qualified candidates, leading to the conferment of degrees and award of diplomas and certificates and such other qualifications as the Council and the Senate shall from time to time determine and in so doing, contribute to manpower needs;
- (d) to conduct examinations for such academic awards as may be provided in the statutes pertaining to the University College; and
- (e) to examine and make proposals for new faculties, schools, institutes, departments, resource and research centres, degree courses and subjects of study.

(2) Admission to the University College as candidates for degrees, diplomas, certificates, or other awards shall be open to all persons accepted as being qualified, by the Academic Board in accordance with this Order and the Act without distinction of race, ethnicity, place of origin or residence or other local connections, political opinion, colour, creed, physical ability or gender, and no barrier based on any such distinction shall be imposed upon any person as a condition of their becoming, or continuing to be, a professor, lecturer, graduate or student of the University College, or of their holding any office therein, nor shall any preference be given to, or advantage withheld from any person on the grounds of any such distinction.

5. Conferment of degrees, etc.

(1) The degrees to be awarded by the University College shall be the degrees conferred by the University. Conferment of degrees, etc.

(2) Notwithstanding subparagraph (1), the University College shall have the powers to grant diplomas, certificates, or other academic qualifications which may, for the time being, be authorized by the statutes of the University.

6. Award of scholarships, etc.

Subject to this Order, the University College may award scholarships, bursaries and prizes and make other awards which may be provided for by the statutes.

**PART III – MEMBERSHIP AND THE GOVERNMENT OF THE UNIVERSITY
COLLEGE**

7. Membership of the University College

The members of the University College shall be—

- (a) the Chancellor of the University;
- (b) the Vice-Chancellor of the University;
- (c) the Principal;
- (d) the Deputy Principals;
- (e) the members of the Council;
- (f) the members of the Academic Board;
- (g) the librarian;
- (h) the alumni association;
- (i) the professors of the University College;
- (j) the lecturers of the University College;
- (k) the students of the University College; and

[Subsidiary]

- (l) such other members of staff of the University College or any other body formally admitted into association with the University College, as the Council may from time to time determine.

8. The Principal

(1) There shall be a Principal of the University College who shall be appointed by the Minister on the recommendation of the Council.

(2) The Principal shall be the Chief Executive of the University College and shall—

- (a) be the academic and administrative head of the University College;
- (b) have overall responsibility of the direction, organization, administration and programmes of the University College; and
- (c) have such powers and duties as may be provided by the statutes.

(3) The Principal shall hold office on such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment for one further term.

(4) Notwithstanding sub paragraph (1), the Minister may appoint the first Principal on the recommendation of the Council of the University and the person so appointed shall be deemed to be a Principal appointed under sub paragraph (1).

9. The Deputy Principal

(1) The Council may appoint one or more Deputy Principals, who shall, under the general direction of the Principal, exercise such powers and perform such duties as may be provided by the statutes.

(2) A Deputy Principal shall hold office on such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for re-appointment.

10. Deans, directors and chairperson of faculties, etc.

(1) The Council may, on advice of the Principal, appoint for each faculty, school, institute, centre, or a department, a dean, director, or a Chairperson who shall be the academic and administrative head of the faculty, school, institute, centre, or department and shall, under the general direction of the Principal, have such powers and duties as may be provided by statutes.

(2) A person appointed as dean, director or Chairperson shall hold office on such terms and for such period as may be provided by the statutes and upon expiration of that period shall be eligible for reappointment.

11. The Council

(1) There shall be a Council of the University College which shall consist of—

- (a) the Chairperson and Vice-Chairperson, both of whom shall be appointed by the President;
- (b) the Vice-Chancellor of the University;
- (c) the Principal
- (d) the Permanent Secretary of the Ministry for the time being responsible for university education;
- (e) the Permanent Secretary of the Ministry for the time being responsible for finance;

[Subsidiary]

- (f) the following persons appointed by the Minister—
 - (i) one person nominated by the Academic Board from amongst its members;
 - (ii) one person nominated by the Senate from amongst its members;
 - (iii) two persons who are not members of the university college or the university to represent special interests;
 - (iv) one person nominated by the alumni association from among its members;
 - (v) two persons who are not employees of the university college to represent professional associations;
 - (vi) one person nominated by the non-academic staff;
 - (vii) one person nominated by the student organization;
 - (g) not more than two persons co-opted by the Council.
- (2) The Principal shall be the secretary to the Council.
- (3) Subject to paragraph (4), a member of the Council, other than an *ex officio* member, shall hold office for a period of three years, but shall be eligible for re-appointment for one term only.
- (4) The office of a member of the Council shall become vacant—
- (a) if, not being an *ex officio* member, the member resigns office by writing addressed to the Principal;
 - (b) if the Council is satisfied that the member is, by reasons of physical or mental infirmity, unable to exercise the functions of his office;
 - (c) if the member is adjudged bankrupt;
 - (d) upon death.
- (5) Where the office of a member of the Council becomes vacant, the Principal shall forthwith notify the appropriate appointing authority of the vacancy.
- (6) The procedure, conduct and regulation of the affairs of the Council shall be determined by the Council.
- (7) The Council shall exercise prudent leadership, innovative enterprise, and good judgment in directing the University College and shall always act in the best interest of the University College.

12. Functions of the Council

- (1) Subject to this Order, the Council shall be the governing body of the University College through which the University College shall act and—
- (a) shall administer the property and funds of the University College in a manner and for the purposes which shall promote the interest of the University College; but the Council shall not charge or dispose of immovable property of the University College except in accordance with the procedures laid down by the Government of Kenya;
 - (b) shall receive, on behalf of the University College, donations, endowments, gifts, grants or other moneys and make disbursements therefrom to the University College or other bodies or persons;
 - (c) shall approve the appointment criteria and the terms and conditions of service of staff;
 - (d) shall provide for the welfare of the staff and students of the University College;

[Subsidiary]

- (e) may enter into association with other universities, university colleges or other institutions of learning, whether within Kenya or otherwise, as the Council may deem necessary and appropriate; and
- (f) may, after consultation with the Academic Board, make regulations governing the conduct and discipline of the students of the University College.

(2) All documents, other than those required by law to be under seal, made on behalf of the Council, and all decisions of the Council may be signified under the hand of the Chairperson, the Principal or any other members of the Council generally or specifically authorized by the Council in that behalf.

(3) The Council shall ensure that a proper management structure is in place and make sure that the structure functions to maintain corporate integrity, reputation and responsibility.

(4) The Council shall monitor and evaluate the implementation of strategies, policies, and management criteria and plans of the University College.

(5) The Council shall constantly review the viability and financial sustainability of the University College, and shall do so once every year.

(6) The Council shall ensure that the University College complies with all the relevant laws, regulations, governance practices, accounting and auditing standards.

13. The Academic Board

(1) There shall be an Academic Board of the University College which shall consist of—

- (a) the Principal, who shall be the Chairperson;
- (b) the Deputy Principals;
- (c) the deans of the faculties, and directors of schools, institutes and centres;
- (d) the heads of the teaching departments of the University College;
- (e) the librarian;
- (f) the registrars;
- (g) one representative of each of the faculty or school boards appointed by the respective boards from among its members; and
- (h) two members elected by the students' organization, who shall not be entitled to attend deliberations of the Academic Board on matters which are considered by the Chairperson of the Academic Board to be confidential and which relate to examinations, the general discipline of students, and other related matters.

(2) The Deputy Principal for the time being in charge of academics shall be the secretary to the Academic Board.

(3) The Academic Board shall—

- (a) ensure that the content and academic standard of any course of study in respect of any degree, diploma, certificate or other award of the University College and to report its findings thereon to the Senate;
- (b) propose regulations for consideration by the Senate regarding the eligibility of persons for admission to a course of study;
- (c) propose regulations for consideration by the Senate regarding the standard of proficiency to be gained in each examination for a degree, diploma, certificate or other award of the University College;

[Subsidiary]

- (d) decide which persons have attained the prescribed standard of proficiency and are otherwise fit to be granted a degree, diploma, certificate or other award of the University College and to report its decision thereon to the Senate; and
- (e) make regulations governing such other matters as are within its powers in accordance with this Order or the statutes.

(4) Notwithstanding any of the provision of this Order, the Senate shall not initiate any action in respect of paragraph (a), (b), (c) or (d) of subparagraph (2) except upon receipt of a report or proposal thereunder and the Senate shall not reject any such report, or reject or amend any regulations as proposed without further reference to the

14. Management Board

(1) There shall be established a Management Board made up of the following persons—

- (a) the Principal, who shall be the Chairperson;
- (b) the deputy principals;
- (c) the registrar(s);
- (d) the finance officer.

(2) The Deputy Principal for the time being in charge of finance and administration shall be the secretary to the Management Board.

(3) The Management Board shall assist the Principal in the day to day management of the University College and shall, in this respect be responsible for—

- (a) the efficient management of the human, physical and financial resources of the University College;
- (b) making proposals to the Council and the Academic Board on policies that have application across the entire institution;
- (c) the coordination of the University College strategic and development plans; and
- (d) any other matter related to the management of the University College.

15. Alumni association

(1) There shall be an alumni association of the University College which shall consist of graduates of the University College and such other persons as may be prescribed by the statutes.

(2) The alumni association shall have the right to meet and discuss any matter relating to the University College and transmit resolutions thereon to the Council, the Academic Board, or the Senate, and may exercise such other functions as the statutes may prescribe.

16. Staff of the University College

(1) The academic staff of the University College shall consist of the Principal, the Deputy Principals, the librarian and all members of staff who are engaged in teaching and research.

(2) The senior management staff of the University College shall consist of the Principal, the Deputy Principals, and the deans of schools and directors of institutes and such other members of staff as the Council may from time to time determine.

[Subsidiary]

(3) The administrative staff of the University College shall consist of the registrars, the finance officer and such other members of staff, not being engaged in teaching or research, as the Council may, from time to time, determine.

(4) The technical staff of the University College shall consist of those staff engaged in laboratory, field instruction, workshops and such similar environs in the teaching departments under the general direction of the heads of the teaching departments, and as the Council may from time to time determine.

(5) The support staff of the University College shall consist of those staff engaged in general duties and as the Council may from time to time determine.

(6) All members of staff of the University College shall, subject to this Order, be appointed either—

- (a) in the manner and on the terms and conditions of service prescribed by the statutes; or
- (b) in the case of a person seconded to the service of the University College from the service of another institution, the Government or any other public service, on terms and conditions agreed on between the Council and the seconding body.

(7) The Council may, subject to such restrictions as it may impose, delegate, either generally or specially, to any person, committee, or body, the power to appoint any member of the staff of the University College.

(8) All members of staff of the University College shall—

- (a) be subject to the general authority of the Council and of the Principal; and
- (b) be deemed to be employed in accordance with the statutes or as otherwise specifically provided by the statutes or by the terms of a particular appointment.

17. Performance of functions in absence of office holder

(1) In the event of the incapacity of the Principal, the Chairperson of the Council may appoint one of the Deputy Principals to carry out the functions of the Principal during the period of incapacity.

(2) In the event of the simultaneous incapacity of the Principal and the Deputy Principals, the Chairperson of the Council may appoint any member of the academic staff of the University College to perform the functions of the Principal during the incapacity.

(3) In the event of the incapacity of a member of staff of the University College other than the Principal and Deputy Principals, the Principal may appoint a suitable person to perform the functions of the said officer during the incapacity.

PART IV – FINANCIAL PROVISIONS

18. Financial year

The financial year of the University College shall be the period of twelve months commencing on the 1st July and ending on 30th June in the following year.

19. Investment of funds

(1) The Council may invest any of the funds of the University College in securities, treasury bonds, trust funds or in any other securities which the Treasury may, from time to time, approve.

(2) The Council may place on deposit with such banks as it may determine any moneys not immediately required for the purposes of the University College.

[Subsidiary]

20. Annual estimates

(1) Before the commencement of a financial year, the Council shall cause to be prepared estimates of the revenue and expenditure of the University College for that year.

(2) The annual estimates shall make provisions for all the estimated expenditure of the University College for the financial year concerned, and in particular shall provide—

- (a) for the payment of the salaries, allowances and other charges in respect of the staff of the University College;
- (b) for the payment of the pensions, gratuities and other charges in respect of retirement benefits which are payable out of the funds of the University College;
- (c) for the proper maintenance of the buildings and grounds of the University College;
- (d) for the proper maintenance, repair and replacement of equipment and other movable property of the University College;
- (e) for the funding of the cost of teaching, research and outreach activities of the University College;
- (f) for development; and
- (g) for the creation of such funds to meet future or contingent liabilities in respect of retiring benefits, insurance or replacement of building or equipment and in respect of such other matters as the Council may think fit.

(3) In drawing its annual estimates and development plans, the University College shall consult with the Government agency responsible for university grants.

(4) Annual estimates shall be approved by the Council before the commencement of the financial year to which they relate, and shall be submitted to the Minister for approval, and after the Minister has given his approval, the Council shall not increase any sum provided in the estimates without the consent of the Minister.

(5) No expenditure shall be incurred for the purpose of the University College except in accordance with the annual estimates approved under subparagraph (4) or in pursuance of an authorization of the Council given with the prior approval of the Minister.

21. Accounts and audit

(1) The Council shall cause to be kept all proper books of accounts of the income, expenditure and assets and of the University College.

(2) Within a period of three months from the end of each financial year, the Council shall submit to the Controller and Auditor-General, the accounts of the University College together with—

- (a) a statement of income and expenditure during that year; and
- (b) a statement of the assets and liabilities of the University College on the last day of that year.

(3) The accounts of the University College shall be audited by the Controller and Auditor General in accordance with the Public Audit Act, 2003 (No 12 of 2003).

(4) The Controller and Auditor-General may transmit to the Minister a special report on any matters incidental to his powers under this Order, and section 24(3) and (4) of the Public Audit Act, 2003 (No 12 of 2003) shall apply to any report made under this paragraph.

PART V – MISCELLANEOUS

22. Common seal and signification of documents

(1) The common seal of the University College shall be kept in such custody and used only as the Council shall direct.

(2) The common seal of the University College shall be authenticated by the signatures of the Principal together with any other person duly authorized by the Council.

(3) The common seal of the University College when affixed to any document and duly authenticated shall be judicially and officially noticed, and, unless and until the contrary is proved, any order or authorization of the Council under this paragraph shall be presumed to have been duly given.

23. Statutes

(1) In the performance of its functions under this Order, the Council shall, subject to this Order, make statutes generally for the government, control and administration of the University College and for the better carrying into effect of the purposes of this Order, and in particular for the—

- (a) establishment of faculties, schools, and institutes of the University College;
- (b) description of degrees, diplomas, certificates, and other academic qualifications;
- (c) requirement for conferment of degrees and award of diplomas, certificates and other academic qualifications;
- (d) conduct of examinations;
- (e) prescribing fees and other charges;
- (f) setting the terms and conditions of service, including the appointment, dismissal and recommendation of retirement benefits of the members of the staff of the University College;
- (g) constitution and procedure of meetings of the Council, and the establishment, composition and terms of reference of committees of the Council; and
- (h) providing for or prescribing anything, which, under this Order, may be provided for or prescribed by statutes.

(2) Notwithstanding subparagraph (1), the Council shall not make, amend or revoke any statutes relating to the functions and privileges of the Principal or Academic Board without first ascertaining the opinion of the Academic Board.

(3) Statutes shall only be made by a resolution passed at a meeting of the Council supported by a majority of not less than three fourths of the members present and voting, being not less than two thirds of the total membership of the Council.

(4) Statutes or regulations made by the Council under this Order shall not be published in the *Gazette* but sections 27, 31(e) and 34 of the Interpretation and General Provisions Act (Cap. 2.) shall not apply to the statutes or to the regulations.

24. Protection of name

(1) Notwithstanding the provisions of any other written law, no public officer performing functions relating to the registration of companies, business or societies shall accept for such registration any name which includes the word "Laikipia" together with either or all the words "University" or "College" unless the application for the registration is accompanied by the written consent of the Council.

[Subsidiary]

(2) Any person who except with the written consent of the Council, uses the word “**Laikipia**” together with either or all the words “**University**” or “**College**” in furtherance of, or as, or in connection with, any advertisement for any trade, business, calling, or profession, commits an offence and shall be liable on conviction to a fine not exceeding one million shillings, or to imprisonment for a term not exceeding twelve months, or both:

Provided that nothing in this paragraph shall be construed as preventing the *bona fide* use by any person of any title in pursuance of the grant to him of a degree, diploma or certificate by the University College.
